

# Digital Accessibility Readiness Checklist



Under the new ADA Title II web accessibility rule, public entities **(state & local governments, public agencies, and their service partners)** must ensure that digital services conform to WCAG 2.1 Level AA accessibility standards by the compliance deadline (**April 24, 2026** for entities serving  $\geq 50,000$  people and **April 26, 2027** for smaller or special district entities).

Use this checklist to evaluate the accessibility of your website and current payment platform.

## What Are You Evaluating?

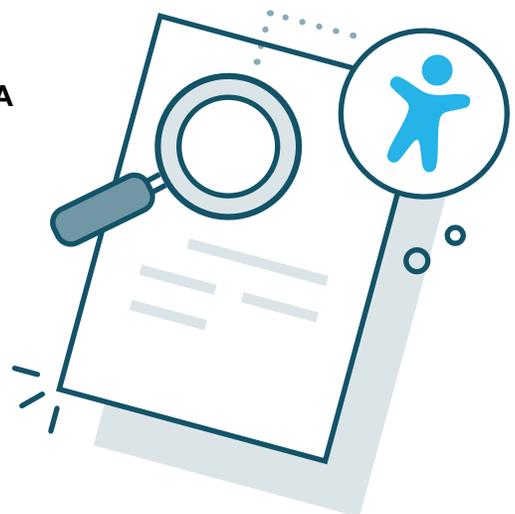
- Web pages, menus, forms
- PDFs, Word docs, spreadsheets
- Video/audio content (captions/transcripts)
- Mobile-responsive views
- Third-party systems (like payment platforms)

**Focus first on high-traffic pages, service forms, and payment flows.**

## Understand Applicability & Deadlines

All web content and digital services must meet **WCAG 2.1 Level AA** technical criteria. This includes:

- Perceivable content (alt text, captions, transcripts)
- Operable interfaces (keyboard navigation)
- Understandable structure & labels
- Robust compatibility with assistive tech



# Accessibility Readiness Checklist



TASK	WEBSITE	PAYMENTS PROVIDER
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Conducted current WCAG 2.1 AA audit

Manually tested with assistive tech  
(like screen readers or magnifiers)

Confirmed all images have descriptive “alt” text

Added video captions & transcripts for audio

Tested all navigation works with keyboard only

Determined focus states visible; interactive elements labeled

Confirmed form labels, instructions, and  
error messages are clear

Made language simple and consistent

Validated high contrast text and scalable fonts

Obtained accessibility documentation  
(i.e. Voluntary Product Accessibility Template or VPAT)

Published accessibility statement

Established regular monitoring schedule, ideally  
with a third-party

How did your payment vendor do? If there’s work to do, connect with our experts to learn about how InvoiceCloud can help you provide a more accessible, compliant payment experience.

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